



“APPAREL EXPORT PROMOTION COUNCIL”

e-NIQ DOCUMENT FOR CIVIL, PLUMBING, FIREFIGHTING SYSTEM REPAIR WORK

AT PLOT NO. 21, SECTOR – 20 B, FARIDABAD

Date of Advertising of e-NIQ	08.06.2023
For Query/Clarification, please contact to Sh. Srikant, (9868207280).	Any working day during 10am to 5pm
Last Date for submission of e-quotation at tender@aepecindia.com	28.06.2023
Date of opening of e-quotation	29.06.2023



e-NOTICE INVITING QUOTATION

Work: CIVIL, PLUMBING, FIREFIGHTING SYSTEM REPAIR WORK AT PLOT NO. 21, SECTOR – 20 B, FARIDABAD

Apparel Export Promotion Council invites e-quotation from reputed firms for plumbing, firefighting system repair work at plot no. 21, SECTOR – 20 B, FARIDABAD

The e-quotations should be submitted in the prescribed format of Quotation along with company/firm profile at **tender@aepcindia.com** latest by 28.06.2023

The e-quotations will be opened on 29.06.2023 at 11.30 AM at Apparel House, Sector-44, Gurgaon - 122003 in the presence of such agencies who may wish to be present.

Quotations received to any other mail id shall be liable to be rejected by the Tender Opening Committee.

1. Scope of Work:

1. Repair of Submersible pump
2. Repair of Firefighting system
3. Permanent solution for water logging in basement
4. Repair of damaged water supply line
5. Rectification of blockage in all washrooms and seepage in the wall area
6. Rectification of doors, windows and related carpentry works
7. Replacement of façade glasses as identified
8. Plastering work at various places
9. Painting of interior and exterior walls of the building
10. Fixing of paver blocks and flooring levels
11. Replacement of electrical fittings (switches sockets, MCBs)
12. Replacement of conventional lights with LEDs

3. Eligibility Criteria

- (i) Public Sector Undertaking/Multinational Companies/civil contractor having at least 05 years' experience in repair maintenance works of Rs. 30 lakhs or more.
- (ii) Self-attested copy of Income Tax return for the last three financial years.
- (iii) Copy of GST
- (iv) Experience certificate/Work Order of 03 similar work executed/Work order (Only Rs. 20 lakhs or above).
- (v) Self-attested copy of ESI and EPF registration certificate or exemption thereof
- (vi) Declaration on company letter head that the firm has not been blacklisted by anyone.

All above eligibility criteria shall be supported by relevant documentary proof.



4. Evaluation Criteria

Only The Financial Bids satisfying all the eligibility criteria will be evaluated and agency with the lowest quote in the Financial Bid shall be awarded the purchase/work order. The decision of the AEPC shall be final and binding on all.

The bids will be opened on 29.06.2023 at Apparel House, Sector-44, Gurgaon.

5. Earnest Money Deposit

- (i) The Earnest Money of Rs.1,02,000/- (Rupees One lakh Two Thousand only) to be transferred electronically through RTGS/NEFT as per Bank details given below:

Bank & Branch	Indian Overseas Bank, Sec-44, Gurgaon, Haryana
IFSC	IOBA0001804
SB Account No.	180401000020000
Account holder Name	Apparel Export Promotion Council

- (ii) Startups and Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) are exempted from EMD upon submission of valid Registration Certificate from MSME Department.
- (iii) It may be noted that any Quotation without Earnest Money except MSME Firms is liable to be rejected at the discretion of AEPC.
- (iv) The EMDs of the unsuccessful bidders will be refunded by way of RTGS/NEFT without any interest within 30 days of finalization of work award.
- (v) The EMD of the successful agency shall be returned upon receipt of requisite performance **Security Deposit**.
6. The quotes shall remain valid for a period of 6 months from the date of submission of bid.

7. **Performance Security Guarantee.**

- (i) The amount of Performance Security Deposit would be 10% of the total contract value and the Earnest Money deposited by the successful Tenderer shall be retained as part of Performance Guarantee. In case, the amount of EMD happens to be less than 10% of the total contract value, the adequate security deposit amount shall be deposited by the selected agency before the commencement of the work.
- (ii) Non submission of performance security Deposit within 7 days of issue of work award letter would be liable for cancellation of work award at the discretion of Council
- (iii) The said amount of Performance Security Deposit shall be interest free and no interest will be paid by AEPC.
- (iv) Performance security deposit shall be retained during the Defect Liability Period. Defect Liability period shall be 12 (Twelve) months from the date of issuance of actual work completion certificate by Engineer-in-charge, AEPC. The Performance security shall be returned after successful completion of the defect liability period



8. Safety, Security and protection for the environment:

The contractor throughout the execution and completion of the works and remedying of any defects therein have full regard for the safety of the persons entitled to be on the site and keep the site in an orderly state appropriate to the avoidance of danger to such person's provide and maintain at his own cost all necessary requirements and watching them where necessary required, take all reasonable steps to protect the environment on and off the site and to avoid damage to persons or to the property of the council or other resulting from noise or other cause arising as a consequence of this methods or repairs

9. Other terms and conditions:

- i. The bid should be submitted on firm's letter head as per the prescribed format along with address, telephone number, GST no. etc.
- ii. The rate should be mentioned clearly in words in the financial bid at **Annexure – II**.
- iii. Bids should be submitted in the prescribed formats only. The bids submitted in any other format will not be accepted.
- iv. The contract can be terminated by this office at any time without assigning any reason, if the work/product of the supplier is not found satisfactorily. In this connection, the decision of Secretary General AEPC shall be final and binding on the agency.
- v. The agency has to carry out the repairs/replacement informed by the office (AEPC) at the cost of agency during the defect liability period of 12 months. If the agency do not carry out the rectification/replacement during the Defects Liability Period, the AEPC shall have the right to get such defective equipment rectified/replaced after giving due notice in writing to the agency and recover the cost of repairs/replacement from the amount so retained as Performance Security Deposit.
- vi. This office (AEPC) has the right to forfeit the Performance Security Deposit in full or in part in the event of failure on the part of supplier to fulfill the terms and conditions of the contract.
- vii. After expiry of last date, no Quotes/bids will be entertained.**
- viii. The quoted rates should be in respect of genuine items and shall be deemed to be inclusive of manpower, material, machinery, tools and tackles, all taxes, duties, freight, insurance etc.
- ix. No escalation of amount of whatsoever nature shall be payable due to any reason.
- x. No mixing will be allowed with strainer achieve a particular color. Contractor will procure direct color paint of approved shade and apply directly.
- xi. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint on a daily basis at no extra cost.
- xii. Contractor's job will also include removing of all malba and debris arising in the process of painting including cleaning of floor/tiles/carpet to remove stains of paint, at no extra cost.
- xiii. No extra measurement factor will be applied for measurement of paint done on sand faced and rough cast plaster. Contractor will be paid on the basis of plain elevational area. Contractor, if he so desires can visit the site and see the actual surfaces of walls before quoting.
- xiv. Contractor will arrange proper ladders, scaffolding at his own cost and will take all safety measures like safety belts, extra labor to hold ladders/jhoolas etc. If it is observed that work is proceeding without adequate safety precautions, work may be stopped by AEPC Sr. Engineer and in such cases, contractor will be solely responsible for delay and its consequences thereof.
- xv. The Contractor will be fully responsible for any casualty during the work or any other accident which



- occurs due to any reason. The Council will not be responsible and liable for the same.
- xvi. Any damage done to the existing walls, floors, equipment or to the building particularly due to negligence on the part of the Contractor or its worker shall be entirely responsibility of the firm to repair, rectify or replace the same free of cost immediately without any delay.
 - xvii. The contractor will ensure and responsible to complete the work within a specified time and will not delay or leave the work mid-way for which no payment will be made to the contractor.
 - xviii. The contract as a whole or part thereof is **non transferable**.
 - xix. The contractor is advised to visit and examine the site of works between 10 am to 4 pm at his/their cost and obtain for himself on his own responsibility all information that may be necessary for preparing the quotation.
 - xx. The contractor shall be deemed to have inspected the site before hand and taken into account all relevant factors pertaining to the work in the preparation and submission of the quotation. The quantities mentioned are tentative and the bidder is encouraged to bid after taking into account all factors and ascertain the work in its entirety. Any major deviation in the quantum of work shall be brought to the notice before accepting of the work award. Acceptance of work award shall be indicative of confirmation of the quantum of work and no additional payment in this regard shall be made. Bidders are also encouraged to quote as lumpsum amount instead of unit rates.
 - xxi. The material shall be got approved prior to its use from the Engineer in charge of the Council. The material shall be in the original packing from the manufacturer clearly indicating manufacturing date, expiry date and price etc. Any items found defective will be replaced free of cost to the satisfaction of the Council's authorities.

8. Time for Completion

The work shall be completed within a period of Forty Five (45) days and shall start from the date of issue of the letter of commencement and shall stand terminated after the expiry of the period.

9. Liquidity for damage for delay

If the contractor fails to attend any complaint or defect in due course of time and if in the opinion of the engineer delay is on the part of the contractor, the council can impose liquidated damages on the contractor. The awarded work should be completed within the period of 45 days, if it is not completed within the time as specify in the work order then the liquidity damage @1% of the value of works per week u to maximum of 10% of contract value will be imposed on the contractor.

10. Default of Contractor

If the performance of the contractor is not found satisfactory or if the contractor fails to meet/fulfill any terms/conditions/obligations laid down in the bid document, the contractor shall be served a notice to take a corrective action within 7 days. If the contractor fails to rectify or conform, the employer shall be at liberty to terminate the contract without any further notice. In the event of termination due to default of the contractor, the employer shall be at liberty to be the balance work done through other means at the cost, risk and responsibilities of the contractor. In the event of loss/damage of building, equipment etc of the employer due to negligence/carelessness of the contractor's staff then the contractor shall compensate loss to the employer.

11. Labour Safety:



Contractor shall undertake all safety precaution during the execution of the work. In case of injury to any person contractor shall always have arrangement to take him to hospital for treatment at his own cost. Contractor will be fully responsible for any repercussions which may arise as a result of violation of any safety norms on his parts.

12. The terms of payment would be as follows

- a. Upon request of the agency, 50% of the materials cost will be paid against the delivery of raw materials at site and producing of copies of bills/invoice of material by the agency.
- b. The balance payment (after deduction of liquidity damages and/ or performance security, if any) would be made after completion of the works subject to submission of final Bill/Invoice with all supporting documents including warranty cards (if any)
- c. TDS will be deducted as per the provisions of Income Tax act, as amended from time to time.

13. Arbitration:

AEPC has the right to accept or reject any tender in whole or part or reject it entirely without assigning / specifying any reason thereof. In the event of any dispute or difference arising between the AEPC and contractor out of or relating to or in respect of the contract, the same shall be referred to the arbitration of the sole arbitrator to be appointed by the AEPC in accordance with the Arbitration and Conciliation Act, 2015, as amended. The arbitrator shall give reason for the award which shall be final and binding between the AEPC and Contractor. The venue of such arbitration shall be at Apparel House, Gurgaon, Haryana.

Further, the Courts at Delhi, shall have jurisdiction to try and or entertain any matter of disputes arising out of and or relating to and or in connection with the contract and shall be governed by Indian Law.

Sr. Director
Apparel Export Promotion Council



Annexure-I

TECHNICAL BID

S. No	Particulars	Self-attested copy		
1	Earnest Money deposit (EMD) (Startups and MSME registered vendors exempt subject to furnishing of MSME Registration document)	Rs. 1,05,000/- transfer through RTGS/NEFT vide UTR No.: Dated:		
2	Name of the Company / firm with complete address and number of years in business			
3	Name & Designation of Contact Person Mobile No (s) of the Contact Person e-mail address			
4	MSME Registration Status (Registered or not Registered)			
5	Copy of Income Tax Return	2020-21	2021-22	2022-23
6	Self-attested copy of GST registration	Yes/ No		
7	03 No.s Experience Certificate/work order of similar work	Yes / No		
8	Copy of ESI and EPF registration certificate or exemption thereof	Yes / No		
9	Self-Certification on company letter head that the firm has not been blacklisted by anyone	Yes / No		
10	Bank details for refund of Earnest Money Deposit (EMD), in case of unsuccessful bidder	Name of Bank: _____ Branch: _____ _____ Ac countholder Name: _____ Account No.: _____ IFS Code: _____		

Signature of Authorized Signatory
NAME OF THE AGENCY WITH SEAL



Annexure-II

FINANCIAL BID FOR CIVIL, PLUMBING, FIREFIGHTING SYSTEM REPAIR WORK AT PLOT NO. 21, SECTOR – 20 B, FARIDABAD

S. No	Work Description	Amount (Rs.)
1	Repair of Submersible pump	
2	Repair of Firefighting system	
3	Permanent solution for water logging in basement	
4	Repair of damaged water supply line	
5	Rectification of blockage in all washrooms and seepage in the wall area	
6	Rectification of doors, windows and related carpentry works	
7	Replacement of façade glasses	
8	Plastering work	
9	Painting of interior and exterior walls	
10	Fixing of paver blocks and flooring levels	
11	Replacement of electrical fittings (switches sockets, MCBs)	
12	Replacement of conventional lights with LEDs	
13	Total	
14	GST	
15	Grand Total (S.13+ S.14)	

Note:

The quoted rates shall be deemed to include supply, GST, transportation, freight, transit insurance, and no extra charges shall be paid.

The Council reserves the right to reject the bid if the quality of the product/service is found unsatisfactory at any stage.

The Council reserves the right to increase/decrease the quantity.

The rates mentioned shall include all the works related civil plumbing, firefighting repair work at Plot no.21, Sector 20B, Faridabad and no additional components other than the ones mentioned in the BOQ shall be entertained.

The quantity mentioned are tentative and the bidder is encouraged to bid after taking into accounts of all factors. Any major deviation in the quantum of work shall be brought to the notice before accepting of work award.

**[To be signed by the
Authorized Representative
of Bidder along with
company seal]**



Annexure-III

Work description

S. No	Work Description
1	Repair of Submersible pump (rewinding of 7.5HP motor and servicing of 7 stage pump, including cable, DOL starter)
2	Repair of Firefighting system (repair/replacement of 125 No.s smoke detector, servicing repair of jockey, hydrant and sprinkler pumps, MS pipeline replacement of 10-15 meters concealed within the walls and making good the same)
3	Permanent solution for water logging in basement (making slope of the basement towards the exit gate, cleaning of 50000 ltr rain water harvesting tank, supply, installation of 5HP booster sump pump along with pipes and related accessories), making of chajjas equivalent to running 215 mtr*0.5 mtr)
4	Repair of damaged water supply line (115 mtr of CPVC water pipeline of 15/25mm dia including bends, tees and sockets as required)
5	Rectification of blockage in all washrooms and seepage in the wall area (dismantling of tiles, demolition of walls as required, rectification of leakage including waterproofing, replacement of sanitary fittings (17 WCs, 13 wash basins,12 urinals) and accessories, brickwork and plastering of the walls and making good the toilets for utilisation
6	Rectification of doors, windows and related carpentry works including providing of tower bolts, hinges, handles, locks, EPDM beadings for uPVC windows and replacement of putty for MS windows, replacement of window panes upto 15sqm
7	Replacement of façade glasses 5mm thick toughened reflective glass complete with silicon adhesive and double tape
8	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per directions of Engineer-In-Charge. With cement mortar 1:4 (1cement : 4 fine sand) upto area of 300 sqm
9	Painting of interior and exterior walls exterior walls of approx. 2500 sqm to be painted with acrylic distemper paint and painting of internal walls of approx.. 8000 sqm with plastic emulsion paint. Wooden fixtures of approx. 500 sqm to be painted with synthetic enamel paint
10	Fixing of paver blocks and flooring levels of 50 sqm with paver blocks of 80mm thickness
11	Replacement of electrical fittings (switches sockets, MCBs) 450 switches of 6A switches and 40 switches of 16A
12	Replacement of conventional lights with LEDs -400 No.s of 18W T5 tubelight